



Sussex Dyslexia Tutoring

General Data Protection Regulation (GDPR) 2018

Sussex Dyslexia Tutoring is committed to a policy of protecting the rights and privacy of individuals and their families in accordance with the General Data Protection Regulation (GDPR) May 2018.

To comply with various legal obligations, including the obligations imposed on it by the General Data Protection Regulation (GDPR) Sussex Dyslexia Tutoring must ensure that all information about individuals is collected and used fairly, stored safely and securely, and not disclosed to any third party unlawfully.

Please complete the following personal details in order to ensure all current data held is up to date.

Pupils Details

Full Name.....Age.....D.O.B.....

Home Address.....

.....Postcode.....

Gender.....

Medical Details (please indicate if your child has any medical conditions or allergies that Sussex Dyslexia Tutoring should be aware of)

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Parent/Carer Details

Name..... Mobile.....Home Tel.....

Name..... Mobile.....Home Tel.....

Signature.....Date.....

PARENTAL/CARER CONSENT

I give permission to Sussex Dyslexia Tutoring to keep the details contained within this form on file. Sussex Dyslexia Tutoring will use this information to keep me informed of relevant information about my child and any business information/updates via email, text or letter.

Sussex Dyslexia Tutoring will not share any personal information with third parties.

In the instance of liaising with schools and colleges, Sussex Dyslexia Tutoring will obtain full consent from parents/carers first.

Sussex Dyslexia Tutoring will not keep any personal information beyond the necessary period. When a child no longer attends tutor sessions all personal data will be destroyed and erased from electronic data files.

Signature.....

Date.....